

Organisation Agreement Form

NTCIR18-Lifelog6 Task

April 2024

The _____, an organisation of approximately _____ people engaged in research and development of lifelog information retrieval systems which is part of:

Corporation/Partnership/Legal Entity: _____

Official Mail Address: _____

Email of Contact: _____

Phone: _____

applies to receive/use the data designated as NTCIR18-Lifelog6 Collection subject to the terms and conditions listed below. In what follows “the project” refers to the NTCIR18-Lifelog6 task, LSC competition, and related lifelog research activities within the organisation. The understandings, terms and conditions apply equally to all, or part of, the data.

The NTCIR18-Lifelog6 collection comprises image files and metadata gathered by one volunteer between 2019 and 2020. NTCIR19-Lifelog6 is being made available to participants for use in the project, or in project related research.

Given the nature of NTCIR18-Lifelog6, it is impossible for us to fully review all of the files or to confirm the nature of the files or the data in the archive. The project organisers are not responsible for the data contained therein. Some of the data in NTCIR18-Lifelog6 may contain materials that may be considered objectionable to some. Any user that feels that any data within NTCIR18-Lifelog6 is objectionable is encouraged to contact the organisers immediately. We reserve the right to remove any file from NTCIR18-Lifelog6 for any reason whatsoever.

The terms and conditions that govern the use of NTCIR18-Lifelog6 are as follows:

- The data must only be used in the project, or in project related research.

- If notified by the organisers that a given file must be removed from the dataset, the data holder will immediately destroy all instances of that file. The data holder will maintain all records necessary to carry out such an immediate deletion.
- The task organisers (and their legal entities) do not accept any responsibility for the accuracy of the data or any metadata associated with the NTCIR18-Lifelog6 dataset.
- The anonymity of the individuals represented in the NTCIR18-Lifelog6 dataset must be respected. It is therefore not acceptable to try to identify individuals (either the data donors, or bystanders contained therein).
- The data must not be published online or via any other means. A sample of the data will be made available for use on websites or in publication/presentation.
- Each organisation, and the individuals associated with that organisation, must take care to securely store the NTCIR18-Lifelog6 data and to respect the privacy of the individuals involved in gathering the data and represented in the data.
- Every individual who works with the NTCIR18-Lifelog6 dataset must sign an individual data release form and this must be kept by the organisation, and made available to organisers if requested to do so.
- The NTCIR18-Lifelog6 dataset must not be shared with any individual outside of the Organisation.
- For any publications emanating from research involving the NTCIR18-Lifelog6 dataset, the appropriate publication describing the dataset should be referenced. Details will be provided on the NTCIR18-Lifelog6 website.

By the Organisation:

Signature: _____

Date: _____

Name (Printed): _____

Email Address: _____

Please print, complete the above, and email a scanned PDF to ntcirlifelog@gmail.com